

DISTRICT LETTER OF TRANSFER

To the superintendent of the _____ District of
The Wesleyan Church. This certifies that _____ is a(n)
_____ * in good standing in
the _____ District of The Wesleyan Church,
and, having requested a transfer, is hereby transferred and recommended to your district, subject to the
action of said district.

By authority and in behalf of the district conference of the
_____ District of The Wesleyan Church,
this _____ day of _____, A.D. _____.

District Superintendent

District Secretary

***Insert the proper term, namely appointed ordained minister, ordained minister on reserve, ordained minister on educational leave, retired ordained minister, ordained minister without appointment, commissioned minister, licensed minister, ministerial student, commissioned special worker, or licensed special worker. If licensed special worker, add the particular type of service, such as licensed special worker – director of music, director of spiritual formation, youth director, song evangelist, children’s worker, spouse in ministry, lay evangelist or social worker. If the person being transferred is a licensed minister or a licensed special worker, the transfer is not valid unless accompanied by a properly attested statement of standing in the course of study and of the person’s service record in the district.**